

We invite you to join us!

small business CHRISTMAS



nov. 30

Join us for new & old holiday traditions

Event Details:

Saturday, Nov. 30 - 1pm until 5pm
UBU East Branch, 1440 Rebel Rd.
Walmart parking available for event
This event is free and open to the public!

Find all event updates at
www.ubu.bank/sbc



Features Including:

Local small businesses selling goods, local food trucks,
a visit from Santa, old holiday traditions, live music & more.



Member FDIC
UNITED BANK
OF UNION



2024 Small Business Christmas Information:

Date: Saturday, November 30, 2024
Time: 1pm – 5pm
Location: 1440 Rebel Rd. Union, MO 63084

Vendor Application Rules and Deadlines:

- To become a vendor of the SBC event, we prioritize United Bank of Union customers.
- Vendor booth includes a 12x12 area. No tables, chairs, or electric will be provided.
- Due to the limited number of vendors accepted, a vendor may only occupy 1 (one) booth space.
- The event site is within UBU's parking lot. Vendors who are unfamiliar with the event location are invited to visit the site during normal operating hours to view it in-person.
- Preference is given to homemade and one-of-a-kind vendors.
- Only one representative per business will be accepted (Mary Kay; Pampered Chef; etc).
- Up to 3 vendors will be accepted per category, unless the vendor has multiple categories.
- Wi-Fi requests will be available day-of if needed.
- As part of the registration, each vendor must donate 1 (one) item with a minimum retail value of \$10 (ten dollars). Your donation cannot be a gift card to your business. It must be a tangible item. United Bank of Union will hold a raffle available to all event attendees. It is encouraged to include a business card with your item. All proceeds benefit community special events.
- Waitlist applications: If a vendor is accepted from the waitlist, they are responsible to submit 1 photo to marketing@ubu.bank to be included in the event marketing. We will confirm approval via email.
- If the event is cancelled by United Bank of Union due to unsafe weather conditions, health or safety concerns, or any other reason, vendors will be notified via email. A backup date of December 7th has been set with a shortened timeline of 1pm – 4pm.
- Set up will take place on the day of the event from 12pm – 1pm.
- We would like to ask each approved applicant to email marketing@ubu.bank with a logo or photo to be able to post onto our social medias and add into programs.

Questions:

Ashley Mercer, Marketing and Event Coordinator
United Bank of Union
Phone: (636) 583-9018
Email: marketing@ubu.bank



2024 Small Business Christmas Application Form

Vendor Information:

Business/Booth name: _____

Contact Person: _____

Address: _____

Phone Number: _____

Email: _____

Website: _____

Facebook Page: _____

Vendor Category:

Vendor Booth Live Music Organization

Descriptions of products/items/services:

Vendor Agreement: By signing below, you agree to the terms within this packet.

- I agree to donate 1 item to United Bank of Union with a minimum retail value of \$10.
- I agree and understand that the event back-up date is Saturday, Dec. 7.
- I agree to complete the Photo Release Form for social media use.

Signature: _____ Date: _____

Photo Release Form

United Bank of Union
15 E. Main St
Union, MO 63084

Permission to Use Photograph

Subject: _____

Location: _____

I grant to United Bank of Union, its representatives and employees the right to take photographs of me and my property in connection with the above-identified subject. I authorize United Bank of Union, its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that United Bank of Union may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

I have read and understand the above:

Signature _____

Printed name _____

Organization Name (if applicable) _____

Address _____

Date _____

Signature, parent or guardian _____

(if under age 18)